

**TOWN OF INTERLACHEN
TOWN COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 12, 2024 - 6:00 P.M.
DICKERMAN BUILDING**

CALL TO ORDER

Chairperson Carolyn Meadows called the meeting to order at 6:00 p.m.

ROLL CALL

Council Members present were Chairperson Carolyn Meadows, Vice-Chairperson Joni Conner, Beverly Bakker, Carolyn Bennett and David Yonts. Mayor Larsen and Attorney George Young were present also.

COUNCIL CHAIRPERSON – CAROLYN MEADOWS

Chairperson Meadows welcomed everyone and thanked all who participated in the fall festival. She thanked Mayor Larsen for his years of service to the Town. She said it has been an honor to serve the town as Chairperson this year. She had the Veterans in audience stand for recognition of their service to the country.

COUNCIL DISCUSSION:

Discussion and Consideration of the 201 Commonwealth Avenue Agreement.

This was tabled until later in the meeting.

Discussion and Consideration of the American Legion Request for Traffic Assistance for Their Wreath Placement Event at the Cemetery and a Dat That the Wreaths Must be Removed.

American Legion Irene treasurer, Irene Koenig stated that the wreath placement will be at 10am on December 14, 2024. Organizations from all over will attend the ceremony and wanted to make the Police Department aware in case there is more traffic than usual. She requested that the wreaths stay in the cemetery until the week after new year's. The Council was in agreement with her request.

Discussion and Consideration of the Resignation of Joni Conner from the Tree Board.

Council Member Bakker moved to accept the resignation of Joni Conner from the Tree Board. Council Member Bennett seconded. The motion passed by a unanimous voice vote of the Council

Discussion and Consideration of the Appointment of Mike Rodgers to the Planning Commission.

Council Member Bennett moved to approve the appointment of Mike Rodgers to the Planning Commission. Council Member Conner seconded. The motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of the Appointment of Annarose Larsen to the Zoning Board of Adjustment.

Council Member Yonts moved to approve the appointment of Annarose Larsen to the Zoning Board of Adjustment. Council Member Bennett seconded. The motion passed by a unanimous voice vote of the Council

Discussion and Consideration of Appointing Jason Matchett as the July 4th Coordinator.

Council Member Conner moved to approve the appointment of Jason Matchett as the July 4th Coordinator. Council Member Bakker seconded. The motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Approval of the Mayor/Council Guidelines.

After much discussion on the wording in Section 10.0 the Council asked that Attorney Young get clarification regarding Florida Statutes and present it at the December meeting.

Discussion and Consideration of Approval of the TD Bank Contract.

Council Member Yonts moved to cancel the contract with TD Bank. Council Member Bennett seconded. The motion passed by a unanimous roll call vote of the Council.

The Council agreed to let the Town Clerk and Attorney Young look at all the options before moving forward regarding staying with DLP or sending out Requests For Proposals.

Discussion and Consideration of the Town Welcome Sign.

The Council instructed the town Clerk to draft a Request for Proposal for the design and building of a sign.

Discussion and Consideration of Determining What Department will Hire a Codes Enforcement Officer.

Council Member Bennett moved to hire a part-time Codes Enforcement Officer that will report to the administrative department. Council Member Bakker seconded. The motion passed by a unanimous roll call vote of the Council.

Discussion and Consideration of Plans for an Employee Luncheon.

The employee luncheon will be combined with the Mayor's and will be at the Community Center on December 13, 2024. The town will supply the chicken. Council members will provide the sides and dessert. Council Member Bakker will provide the drinks and Council Member Bennett will provide the paper goods. Council Member Meadows will do the decorating.

Discussion and Consideration of Closing the Town Office for one Hour for a Luncheon Honoring Mayor Larsen.

The Council agreed to close the town office for the luncheon.

Discussion and Consideration of Budget Transfer #2.

Council Member Conner moved to approve Budget Transfer #2. Council Member Bakker seconded. The motion passed by a unanimous voice vote of the Council.

CONSENT AGENDA:

The consent agenda was approved by unanimous general consent.

Chairperson Meadows called for a 5-minute recess.

Discussion and Consideration of the 201 Commonwealth Avenue Agreement.

Owner, Kevin Walters was unable to attend via zoom or in person.

Chairperson Meadows stated that fines have accrued for 644 days for a total of \$16,100.00. The case has previously gone to magistrate. The legal fees incurred thus far are \$3,393.03, that plus Magistrate fess and administrative fees make the total amount that Mr. Walters owes \$20,295.23.

Attorney Young presented the settlement agreement which included setting April 1, 2025 as the date that Mr. Walters has to come into compliance.

Attorney Young will contact Mr. Walters to determine what amount he wants the fines reduced to and present it to the Council at the December meeting.

MAYOR COMMENTS:

Mayor Larsen stated that he loved the time he has served the town and thanked his wife for her support over the years. He Stated that incoming Mayor Hanes will be a perfect fit for the town.

COUNCIL COMMENTS:

Council Member Bakker thanked the Mayor for his years of service.

Council Member Yonts stated that Mayor Larsen was a perfect gentleman. He stated that the fall festival was attended by People of all ages.

Council Member Conner stated that it has been a pleasure serving with the Mayor and thanked all who helped with the fall festival. It was decided to decorate the Christmas float at 9:00am on December 6, 2024.

Council Member Bennett stated that it has been a pleasure working with the Mayor and that he has been good representative for the town.

DEPARTMENT HEAD COMMENTS:

Chief Wilburn stated that there were no law enforcement problems at the homecoming parade or the fall festival. He stated that he has known Mayor Larsen for 30 years and as a friend and mayor you couldn't ask for better.

Maintenance Supervisor Richard Glover thanked Mayor Larsen for lettering his truck (007). He stated that during the hurricane lost a phase of electricity at Interlachen Hall that damaged the hydraulic pump elevator had been damaged.

Town Clerk, Joni Payne told Mayor Larsen it had been pleasure serving with him.

ATTORNEY COMMENTS:

Attorney Young swore in Mayor James Hanes and Council Members Joni Conner and David Yonts.

Council Member Bennett nominated Beverly Bakker as Council Chairperson. Ms. Bakker accepted the nomination.

Council Member Yonts nominated Joni Conner as Council Vice-Chairperson. Mrs. Conner accepted the nomination.

Council Member Bennett nominated David Yonts as Council Vice-Chairperson. Mr. Yonts declined the nomination.

The meeting was adjourned at 8:14pm.