

**TOWN OF INTERLACHEN
TOWN COUNCIL HYBRID MEETING MINUTES
TUESDAY, APRIL 13, 2021 - 7:00 P.M.
DICKERMAN BUILDING**

CALL TO ORDER

Chairperson Conner called the meeting to order at 7:00 p.m.

ROLL CALL

Council Members present were Chairperson Joni Conner, Beverly Bakker, Carolyn Bennett, Judi Costanzo and Carolyn Meadows. Mayor Larsen and Attorney George Young were present also.

COUNCIL CHAIRPERSON: JONI CONNER

Chairperson Conner welcomed everyone.

Mayor Larsen read a proclamation designating April as “Water Conservation” month.

COUNCIL DISCUSSION:

Discussion and Consideration of Better Place Plan Committee Recommendation.

Better Place Plan Committee Members, Jason Matchett and Laura Hafner, along with citizens, Nicole Green and Brianna Kelly presented their recommendation, which included the removal of the baseball diamond, fence, horseshoe pit, putting green and walking trail. They request that the field be leveled and sodded, installation of post and cables along the perimeter, install dual purpose goal posts and install keypad locks on the bathroom doors.

The Council requested that the Committee return next month with a more detailed scope of work and request for proposals.

Discussion and Consideration of Review of Park Ordinance.

The Clerk stated that this item is being presented to them because the office has received several requests to metal detect in the Town parks.

A workshop was set for May 4, 2021 at 5:05pm to discuss the Park Ordinance.

Discussion and Consideration of the Appointment of an Interim Codes Enforcement Officer.

Attorney Young suggested that the County could handle any emergency Codes case that arise, and in the meantime, Mrs. Glover can handle the current cases administratively.

Discussion and Consideration of the Revised Codes Enforcement Officer Job Description and Contract.

The contract was amended by replacing “He/she” with “them” and “their”.

Council Member Costanzo moved to approve the revised Codes Enforcement Job Description and Contract as amended. Council Member Meadows seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Revised Codes Enforcement Policy and Operating Procedures.

Number 4 of the Codes Enforcement Policy and Operating Procedures was amended by placing a period after “Officer” and “him/her” was replaced with “them”.

Council Member Bakker moved to approve the Codes Enforcement Policy and Operating Procedures as amended. Council Member Bennett seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Acquiring a Town Credit Card.

Council Member Bennett moved to approve a Town credit card, subject to a policy and procedure for use of the card be in place before acquiring the card. Council Member Bakker seconded. Motion passed by a unanimous voice vote of the Council.

Discussion and Consideration of Setting Budget Workshop Dates.

Budget Workshops were set for June 1, 2021 at 5:05pm and June 22, 2021 at 5:05pm.

ORINANCES:

Ordinance 2021-1; Setting Codes Enforcement Regulations. – 1st Reading

By unanimous general consent Ordinance 2021-1 was read by title only.

Council Member Bakker moved to adopt Ordinance 2021-1; Council Member Meadows seconded. Motion and Second were withdrawn.

The Ordinance was amended as follows: **Section 3.2:** (A) #2 was added “Codes Enforcement Board Members may be appointed by a majority vote of the Town Council. #3 was added;” Codes Enforcement Board Members may be removed by a majority vote of the Town Council or failure of majority vote of the Town Council to approve their continuing service on the Board.” B(5): a period was placed after “years” and the rest of the sentence was deleted. C): “creating a Codes Enforcement Board or” was deleted.

Section V(5): “misdemeanors are prosecuted, and 166.22 were deleted and “Enforcement by code inspectors; citations” was added. (10): ”shall notify the violator as provided in Section VI” was added.

Section VI: A(1): “In the event the notice by Certified Mail “ was added.

Council Member Meadows moved to adopt Ordinance 2021-1 as amended. Council Member Costanzo seconded. Motion passed by a unanimous roll call vote of the Council.

Ordinance 2021-2; Care of Premises. – 1st Reading

By unanimous general consent Ordinance 2021-2 was read by title only.

The Ordinance was amended as follows: **Section IV:** “grass/weeds over eighteen (18) inches” was added.

Council Member Meadows moved to adopt Ordinance 2021-2 as amended. Council Member Bennett seconded. Motion passed by a unanimous roll call vote of the Council.

CONSENT AGENDA:

The consent agenda was approved by unanimous general consent.

COUNCIL COMMENTS:

Council Member Bennett thanked everyone for working hard to get through all the discussion tonight.

Council Member Meadows stated that she didn't participate in the county clean up and thanked the Public Works Department for cleaning up Macgill and North Francis Street.

Council Member Costanzo wanted clarification on the procedure for interviewing C.E.O. applicants. The Council was in agreement to have the Administrative Staff conduct the interviews and present the top applicants to the Town Council.

MAYOR COMMENTS:

Mayor Larsen stated that Mr. Granger had expressed to him, his thanks to the Town for their support in renaming Interlachen Elementary School to Robert Henry Jenkins School.

DEPARTMENT HEAD COMMENTS:

The Chief stated that he is in the process of revising the Police Departments' "Use of Force Policy".

The Maintenance Supervisor stated that he should receive the cost estimate for painting the caboose tomorrow.

CITIZEN COMMENTS:

There were no citizen comments.

ATTORNEY COMMENTS:

Attorney Young stated that the church is willing to grant Mr. Overfield an easement to his property and once the property owner agrees, and a survey is done, he will draft an easement agreement.

ADJOURNMENT:

Meeting adjourned at 8:40 p.m.