



Town of Interlachen

TENTATIVE Budget

Fiscal Year 2024-2025

General Fund

Water Enterprise Fund

Cemetery Enterprise Fund

GENERAL FUND



| General Fund | | |
|------------------------------|--------------------------------------|---------------------------------------|
| UnRestricted Revenues | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 311.000 | Ad Valorem Taxes 6.9513% | 591,501.00 |
| 315.000 | Communication Service Tax | 70,000.00 |
| 369.101 | Charge for Services | 3,000.00 |
| 323.100 | Electric Franchise Fee | 79,000.00 |
| 314.100 | Electric Utility Tax | 78,000.00 |
| 382.300 | Estimated Fund Balance Carry Forward | 3,201,842.00 |
| 351.000 | Fines & Forfeitures | 2,000.00 |
| 314.700 | Fuel, Oil & Gas Tax | 4,500.00 |
| 334.200 | Code Enforcement Fines & Liens | 500.00 |
| 361.000 | Interest Income | 1,000.00 |
| 361.100 | Interest Income - B.P.P. | 400.00 |
| 362.000 | Interlachen Hall Rent | 100.00 |
| 335.150 | Liquor License | 400.00 |
| 369.000 | Miscellaneous Unrestricted Revenue | 500.00 |
| 335.140 | Mobile Home License Tax | 1,600.00 |
| 335.180 | Sales Tax | 53,000.00 |
| 335.120 | State Revenue Sharing | 33,000.00 |
| 382.200 | Cemetery Enterprise Fund - Transfers | 250.00 |
| 382.250 | Water Enterprise Fund - Transfers | 8,500.00 |
| | | |
| | TOTAL UNRESTRICTED REVENUES | 4,129,093.00 |

| General Fund Restricted Revenues | | |
|---|---|---------------------------------------|
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 369.100 | Christmas Celebration Revenue | 100.00 |
| 334.954 | CDBG (23DB-N12) | 650,000.00 |
| 312.630 | Discretionary Sales Tax | 100,000.00 |
| 334.490 | FDOT SCOP FY24 Paving & Drainage Improvements | 688,700.00 |
| 334.966 | FDLE JAG Grant FY23-24 | 20,749.00 |
| 380.100 | D.O.T. Street Light Maintenance | 29,400.00 |
| 380.000 | D.O.T. Traffic Signal Reimbursement | 10,050.00 |
| 382.400 | Estimated Fund Balance Carry Forward | 1,372,728.00 |
| 312.410 | Local Option Gas Tax (County Six Cent) (1) | 29,000.00 |
| 369.200 | Miscellaneous Restricted Revenue | 100.00 |
| 335.190 | Motor Fuel Tax (State 8th Cent) | 9,000.00 |
| 312.420 | New Local Option Gas Tax | 19,000.00 |
| 359.000 | Police Academy Fees | 200.00 |
| 312.430 | Special Fuel Tax (SRS .01%) | 20.00 |
| 369.900 | Special Events | 1,000.00 |
| 334.967 | FDLE JAG Grant FY24-25 | 22,000.00 |
| 369.901 | Independence Day Revenue | 900.00 |
| | TOTAL RESTRICTED REVENUES | 2,952,947.00 |
| | TOTAL RESTRICTED & UNRESTRICTED REVENUES | 7,082,040.00 |

| General Fund | | |
|---|--------------------------------|---------------------------------------|
| Mayor/Council Expenditures | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 511.110 | Salary | 29,761.00 |
| 511.210 | Social Security | 2,278.00 |
| 511.550 | Advertising | 6,000.00 |
| 511.320 | Audit | 26,000.00 |
| 511.560 | Boards and Commissions | 400.00 |
| 511.570 | Building Maintenance | 4,300.00 |
| 511.580 | Codes Enforcement | 34,500.00 |
| 511.530 | Communications Maintenance | 50.00 |
| 511.340 | Comprehensive Plan | 2,500.00 |
| 511.511 | Computer/Printer & Software | 3,500.00 |
| 511.990 | Contingency | 500.00 |
| 511.330 | Contractual Services | 3,000.00 |
| 511.540 | Dues & Memberships | 1,200.00 |
| 511.590 | Elections | 500.00 |
| 511.240 | Insurance/Workers Compensation | 100.00 |
| 511.331 | IT Services | 6,000.00 |
| 511.310 | Legal Expenses | 25,000.00 |
| 511.490 | Mayor's Expenses | 500.00 |
| 511.510 | Office Supplies and Postage | 3,000.00 |
| 511.400 | Travel and Seminars | 5,000.00 |
| 511.430 | Utilities and Telephone | 6,000.00 |
| TOTAL MAYOR/COUNCIL EXPENDITURES | | 160,089.00 |

| General Fund | | |
|-------------------------|--------------------------------------|---------------------------------------|
| Town Clerk Expenditures | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 512.120 | Salary - Regular | |
| 512.140 | Salary - Overtime | 102,456.00 |
| 512.210 | Social Security | 3,284.00 |
| 512.511 | Computers & Software | 8,366.00 |
| 512.990 | Contingency | 6,500.00 |
| 512.530 | Contractual Services | 100.00 |
| 512.540 | Dues & Memberships | 1,000.00 |
| 512.220 | Employee Additional Benefit (3) | 150.00 |
| 512.230 | Employee Health Insurance (3) | 3,600.00 |
| 512.461 | Employee Physical Exam | 28,800.00 |
| 512.460 | Equipment Maintenance (Copier) | 100.00 |
| 512.512 | Furniture & Equipment | 1,300.00 |
| 512.450 | Insurance Bonds | 1,000.00 |
| 512.240 | Insurance/Workers Compensation | 300.00 |
| 512.531 | IT Services | 400.00 |
| 512.510 | Office Supplies | 6,000.00 |
| 512.410 | Postage | 3,000.00 |
| 512.400 | Travel and Seminars | 800.00 |
| 512.430 | Utilities and Telephone | 800.00 |
| 512.390 | Vehicle Maint. & Fuel | 5,500.00 |
| | TOTAL TOWN CLERK EXPENDITURES | 1,500.00 |
| | | 174,956.00 |

| General Fund | | |
|---|---|---------------------------------------|
| Police Department Expenditures | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 521.120 | Salary - Regular (Includes Holiday Pay) | 205,324.00 |
| 521.130 | Salary - Incentive Pay | 3,660.00 |
| 521.140 | Salary - Overtime | 6,839.00 |
| 521.210 | Social Security | 16,881.00 |
| 521.461 | Building Maintenance | 3,000.00 |
| 521.462 | Communications Maintenance | 10,000.00 |
| 521.460 | Computers/Equip/Software | 4,000.00 |
| 521.990 | Contingency | 250.00 |
| 521.560 | Contractual Services | 3,000.00 |
| 521.220 | Employee Additional Benefit (4) | 4,800.00 |
| 521.230 | Employee Health Insurance (4) | 38,640.00 |
| 521.490 | Employee Physical Exam | 300.00 |
| 521.463 | Equipment/Maintenance/Machinery | 800.00 |
| 521.400 | Fuel | 25,000.00 |
| 521.240 | Insurance/Workers Compensation | 7,100.00 |
| 521.561 | IT Services | 9,600.00 |
| 521.520 | Miscellaneous Supplies | 400.00 |
| 521.530 | Officers' Uniforms | 1,500.00 |
| 521.510 | Office Supplies & Postage | 1,000.00 |
| 521.464 | Radar Maintenance | 600.00 |
| 521.540 | Schools & Seminars | 300.00 |
| 521.550 | Ticket Citation Process Fee | 100.00 |
| 521.430 | Utilities and Telephone | 5,300.00 |
| 521.465 | Vehicle Maintenance | 10,000.00 |
| 521.650 | Capital Outlay - Computer & Software | 5,000.00 |
| 521.660 | FDLE JAG Grant FY23-24 | 20,749.00 |
| 521.661 | FDLE JAG Grant FY24/25 | 22,000.00 |
| TOTAL POLICE DEPARTMENT EXPENDITURES | | 406,143.00 |

| General Fund Public Works Expenditures | | |
|---|---|---------------------------------------|
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 541.120 | Salary - Regular | 205,068.00 |
| 541.140 | Salary - Overtime | 6,473.00 |
| 541.210 | Social Security | 16,645.00 |
| 541.450 | Communications Maintenance | 600.00 |
| 541.990 | Contingency | 100.00 |
| 541.340 | Contractual Services | 500.00 |
| 541.220 | Employee Additional Benefit (4) | 6,000.00 |
| 541.230 | Employee Health Insurance (4) | 58,147.00 |
| 541.491 | Employee Physical Exam | 125.00 |
| 541.460 | Equipment/Maintenance/Machinery | 8,000.00 |
| 541.400 | Fuel | 28,000.00 |
| 541.240 | Insurance/Workers Compensation | 15,181.00 |
| 541.341 | IT Services | 600.00 |
| 541.410 | Office Supplies & Postage | 400.00 |
| 541.550 | Park Maintenance | 15,000.00 |
| 541.520 | Small Tools & Supplies | 2,500.00 |
| 541.440 | Street Lights | 63,000.00 |
| 541.570 | Street Maintenance | 27,000.00 |
| 541.571 | Town Signs | 10,000.00 |
| 541.580 | Tree Maintenance Program (Includes markers) | 30,000.00 |
| 541.490 | Uniforms | 1,250.00 |
| 541.430 | Utilities and Telephone | 6,000.00 |
| 541.560 | Vehicle Maintenance | 7,000.00 |
| 541.640 | Capital Outlay - Machinery & Equipment | 18,500.00 |
| 541.630 | Capital Outlay - Park Improvements | 10,000.00 |
| 541.390 | Building Maintenance | 2,000.00 |
| | TOTAL PUBLIC WORKS EXPENDITURES | 538,089.00 |

| General Fund Non-Departmental Expenditures | | |
|---|---|---------------------------------------|
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 519.494 | Caboose Repairs | 500.00 |
| 519.491 | Christmas Celebration | 5,000.00 |
| 519.960 | Cleanup of Properties | 75,000.00 |
| 519.962 | Special Events | 15,000.00 |
| 519.959 | Estimated Fund Balance Carry Forward | 3,068,435.00 |
| 519.563 | Grant Writing, Advertising, etc. | 5,000.00 |
| 519.450 | Insurance GL/Auto/Property (all depts) | 80,200.00 |
| 519.570 | Interlachen Hall Expenses | 18,000.00 |
| 519.824 | Interlachen Vol. Fire Dept. St. 4 Donation | 10,000.00 |
| 519.571 | Interest Income - Better Place Plan | 50.00 |
| 519.310 | Lake Water Testing (Lake LaGonda) | 1,200.00 |
| 519.958 | Miscellaneous Expenditures | 200.00 |
| 519.826 | Putnam County Animal Control | 10,000.00 |
| 519.000 | Putnam County Traffic Signal Reimbursement | 10,038.00 |
| 519.200 | Surveys/Title Searches | 6,000.00 |
| 519.430 | Traffic Signals | 500.00 |
| 519.250 | Unemployment Compensation | 500.00 |
| 519.957 | Sales Tax (Rent/Ind. Day) | 25.00 |
| 519.961 | Web Site | 5,000.00 |
| 519.490 | Independence Day Celebration | 25,000.00 |
| | TOTAL NON-DEPARTMENTAL EXPENDITURES | 3,335,648.00 |

| General Fund Capital Project Expenditures | | |
|--|---|---------------------------------------|
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 539.700 | American Rescue Act Plan - Expenditures | 681,415.00 |
| 539.121 | CDBG (23DB-N12) | 650,000.00 |
| 539.643 | CDBG (23DB-N12) - Match Funds | 25,000.00 |
| 539.625 | Discretionary Sales Tax (BPP) | 350,000.00 |
| 541.700 | FDOT SCOP FY24 Paving & Drainage Improvements | 688,700.00 |
| 539.770 | New Equipment | 10,000.00 |
| 539.640 | New Vehicles - Administration Vehicle | 62,000.00 |
| | TOTAL CAPITAL PROJECT EXPENDITURES | 2,467,115.00 |

GENERAL FUND TOTALS

| | |
|---------------------------------|--------------|
| GENERAL FUND TOTAL REVENUES | 7,082,040.00 |
| GENERAL FUND TOTAL EXPENDITURES | 7,082,040.00 |

**WATER
ENTERPRISE
FUND**



| Water Enterprise Fund | | |
|-----------------------|---|---------------------------------------|
| Revenues | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 343.330 | Backflow Preventer Installation | 500.00 |
| 343.340 | Backflow Preventer Maintenance | 3,300.00 |
| 343.341 | Backflow Preventer Repairs | 75.00 |
| 343.305 | Charge For Damage To Meter Lock | 50.00 |
| 343.310 | Cut On Fees | 1,000.00 |
| 382.500 | Estimated Fund Balance Carry Forward | 725,289.00 |
| 343.360 | Hydrant Rental | 500.00 |
| 361.000 | Interest Income | 150.00 |
| 361.100 | Interest Income - Savings/Checking Account | 150.00 |
| 343.380 | Late Fees | 3,300.00 |
| 343.370 | Meter Replacement | 50.00 |
| 360.000 | Miscellaneous Revenue | 50.00 |
| 343.390 | New Non-Standard Installations | 800.00 |
| 343.320 | New Standard Installations | 800.00 |
| 343.375 | Service Fee - Payment Plan | 15.00 |
| 343.300 | Water Sales | 230,000.00 |
| | TOTAL Revenues | 966,029.00 |

| Water Enterprise Fund | | |
|-----------------------|--|---------------------------------------|
| Expenditures | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 533.120 | Salary - Maintenance | 46,264.00 |
| 533.110 | Salary - Office Clerk | 23,051.00 |
| 533.140 | Salary - Overtime | 2,936.00 |
| 533.210 | Social Security | 5,703.00 |
| 533.320 | Audit | 3,600.00 |
| 533.920 | Backflow Preventer Installation | 500.00 |
| 533.970 | Backflow Preventer Maintenance | 3,800.00 |
| 533.971 | Backflow Preventer Repairs | 100.00 |
| 533.310 | Class "C" Water Operator | 32,400.00 |
| 533.464 | Communications Maintenance | 50.00 |
| 533.505 | Computer & Software | 5,000.00 |
| 533.990 | Contingency | 100.00 |
| 533.330 | Contractual Services | 1,000.00 |
| 533.530 | Dues & Memberships | 400.00 |
| 533.220 | Employee Additional Benefit (1) | 1,200.00 |
| 533.230 | Employee Health Insurance (1) | 12,000.00 |
| 533.461 | Equipment & Fire Hydrant Maintenance | 1,000.00 |
| 533.500 | Estimated Fund Balance Carry Forward | 613,250.00 |
| 533.400 | Fuel | 1,500.00 |
| 533.454 | Insurance - GL/Auto/Property (NEW Line Item for FY22/23) | 6,500.00 |
| 533.240 | Insurance/Workers Compensation | 1,300.00 |
| 533.331 | IT Services | 4,600.00 |
| 533.340 | Laboratory Services | 5,000.00 |
| 533.460 | Lines & Meters | 2,200.00 |
| | Subtotal Expenditures | 773,454.00 |

| Water Enterprise Fund | | |
|-----------------------|---|---------------------------------------|
| Expenditures | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 533.980 | FDOT Loan Repayment (Promissory Note 2008) | 19,000.00 |
| 533.981 | FDOT Loan Repayment (Promissory Note 2022) | 15,500.00 |
| 533.525 | Maintenance & Equipment | 1,000.00 |
| 533.560 | Miscellaneous Expenditures | 50.00 |
| 533.590 | New Non-Standard Installation | 500.00 |
| 533.591 | New Standard Installation | 500.00 |
| 533.510 | Office Supplies & Postage | 2,200.00 |
| 533.520 | Small Tools & Supplies | 3,000.00 |
| 533.462 | System Maintenance | 20,000.00 |
| 533.930 | Transfer To General Fund - Admin. Costs | 8,500.00 |
| 533.550 | Uniforms | 300.00 |
| 533.430 | Utilities and Telephone | 17,000.00 |
| 533.465 | Vehicle Maintenance | 1,000.00 |
| 533.580 | Water Refund | 25.00 |
| 533.463 | Wells & Pumps Maintenance | 1,000.00 |
| 533.620 | Capital Outlay - Engineering & Planning | 30,000.00 |
| 533.680 | Capital Outlay - Fire Hydrants Installation | 3,000.00 |
| 533.640 | Capital Outlay - Machinery & Equipment | 50,000.00 |
| 533.650 | Capital Outlay - Water Tank Maintenance | 20,000.00 |
| | TOTAL Expenditures | 966,029.00 |
| | TOTAL WATER ENTERPRISE REVENUE | 966,029.00 |
| | TOTAL WATER ENTERPRISE EXPENDITURES | 966,029.00 |

CEMETERY ENTERPRISE FUND



| Cemetery Enterprise Fund | | |
|--------------------------|--|---------------------------------------|
| Revenues | | |
| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
| 343.820 | Deed Transfer Fee | 10.00 |
| 369.200 | Estimated Fund Balance Carry Forward - Unrestricted | 489,462.00 |
| 343.810 | Inspection Fees | 800.00 |
| 361.000 | Interest Income | 500.00 |
| 343.800 | Lot Sales | 3,000.00 |
| 369.000 | Misc Revenue | 100.00 |
| | TOTAL Revenues | 493,872.00 |

Cemetery Enterprise Fund

Expenditures

| General Ledger | Item Description | TENTATIVE BUDGET FISCAL YEAR 24-25 |
|----------------|---|---------------------------------------|
| 539.120 | Salary - Maintenance | 871.00 |
| 539.110 | Salary - Office Clerk | 961.00 |
| 539.140 | Salary - Overtime | 302.00 |
| 539.210 | Social Security | 164.00 |
| 539.440 | Audit | 150.00 |
| 539.463 | Communications Maintenance | 10.00 |
| 539.561 | Computers & Software | 200.00 |
| 539.460 | Contractual Services | 100.00 |
| 539.461 | Equipment Maintenance | 100.00 |
| 539.940 | Estimated Fund Balance Carry Forward | 488,219.00 |
| 539.400 | Fuel | 100.00 |
| 539.450 | Insurance - Comp. & General Liability | 300.00 |
| 539.240 | Insurance/Workers Compensation | 100.00 |
| 539.459 | IT Services | 250.00 |
| 539.562 | Machinery & Equipment | 150.00 |
| 539.560 | Miscellaneous Expenditures | 25.00 |
| 539.510 | Office Supplies & Postage | 50.00 |
| 539.970 | Perpetual Care | 20.00 |
| 539.520 | Small Tools & Supplies | 200.00 |
| 539.930 | Transfer To General Fund - Admin. Costs | 250.00 |
| 539.550 | Uniforms | 100.00 |
| 539.430 | Utilities | 1,200.00 |
| 539.464 | Vehicle Maintenance | 50.00 |
| | TOTAL Expenditures | 493,872.00 |